POLICY

Youth Student: Any person under 18 years old registered for a program under the auspices of Ocean County College.

Drop off

A youth student is not permitted to be dropped off to Ocean County College and left unattended. Parents/Guardians dropping off the youth student must walk the student to his/her designated area at program start time. A youth student left on campus with no destination will be escorted to the Security Office. The emergency information on the youth student ID card will be called for prompt pick up.

Pickup

Any adult picking up a youth student from Ocean County College will be required to show picture identification to the instructor. The instructor will match the adult identification to the designated names found on the youth student ID card. Only the designated adults on the youth student ID card will be permitted to pick up the student.

PROCEDURE

1. The parent/guardian registers the youth student and provides all possible names and cell phone numbers of all adults that may need to pick up the youth student on registration form.

2. On the first day of camp, the youth student receives an ID card with the names and numbers of the adults permitted to pick up the youth student.

3. At pickup, the instructor will ask the adult for picture identification and compare the adult ID to the youth student ID card. The name on the adult ID must match the name on the youth student ID card in order for the youth student to be released.

4. If the names do not match, the instructor will not release the youth student. The instructor will call another number on the youth student ID card for another adult to pick up the child.

5. If there is an issue with the instructor’s decision, the instructor will call Security. A Security Officer will explain the policy and stay until the youth student is picked up by an approved adult.

6. For any youth student left on campus 15 minutes after the program ends, the youth student will be escorted to the Security Office to remain with Security until an approved adult arrives for pick-up.