



Welcome to Ocean Online!

Now that you are registered in an online course, there are some steps that you will need to take in order to be successful. Please be sure to complete these steps prior to the first day of classes.

- You will access your online courses through Ocean Connect. There is a link for Ocean Connect on the OCC home page.
- On the main page in Ocean Connect, you will see a link titled “My Courses.” **After ensuring that your pop up blocker is off**, click on the “My Courses” link. A new window will open. Here, you should see your courses listed among some other important items.
 - The Canvas Tutorial can be viewed by going to www.ocean.edu, My Ocean, Canvas Tutorial. When you click on “My Courses”, you will be brought to your Canvas “Dashboard”. This will display course cards that you can click on to access your courses once the semester begins. Courses can also be accessed by clicking on “Courses” in the Canvas Global Navigation. This will display all courses (past, current, and future).
 - The Online Student Orientation Course will be located on your Canvas Dashboard. You can access this orientation 30 days prior to the beginning of class to become acquainted with how an online course works. Please be sure to view the orientation in detail prior to the first day of classes.
 - You will also see important announcements, and other pertinent information. Please review all of this information. Inside each course, there is a page located in the Get Started module that says “Technical Requirements” that goes over basic technical requirements in order for students to take the course. For some courses, there may be additional software requirements.
 - After registration, it takes approximately 3 -6 hours for your courses to upload and be viewable in your course list. If you cannot see your courses listed at this time, please double check your pop-up blocker to ensure that it is off.
 - You cannot access your actual courses until the first day of the semester.
 - Online courses at OCC are designed to be a-synchronous. This means that while there are due dates, you can complete the work at your own pace. For example, the course schedule will inform you that a paper is due on Sunday. You would know this well in advance and you can structure your classwork around your life responsibilities.
- If you need technology assistance for your online course, please call our 24/7 help desk at (888) 955-6480.
- You are required to both login and actively participate in your online course prior to the semester’s census date, or you will be withdrawn for non-participation. Posting a discussion, taking a quiz, or submitting an assignment is considered active participation. Just logging in, simply using your OCC email, or emailing via Canvas “Inbox”, is not considered active participation.
- Please make yourself aware of all important dates for the upcoming semester. These dates are available on our website. All dates, such as the first day to register and the census date, are the same for online courses as for on-campus courses.

- You can order your books at our bookstore web page, available on our Home page, www.ocean.edu. Students taking all of their courses online can have their books mailed to them.
- There is an option to pay for your courses online. From Ocean Connect, click on the link titled “Student Finance.” For other payment options, students should contact the cashier’s office at (732) 255- 0400 x2552.
- For registration and general questions, contact the HUB, 732-255-0482, hub@ocean.edu.

You can always address any concerns that arise about your e-Learning experience by contacting the Office of the Dean of e-Learning. Please contact the Administrative Assistant, Britni Mastria at (732) 255-0400 x2275 or email at bmastria@ocean.edu. Revised 12/21/17